MINUTES OF THE NE LINCS CARERS’ STRATEGY GROUP MEETING
HELD ON WEDNESDAY 15TH APRIL 2015 (13:00-15:00hrs) CARERS SUPPORT SERVICE

Present:
Nicola Pullman (Chair) Service Lead Carers & Communities, NELCCG
Sue Balderson Stroke Association Representative
Debbie Burres Carers’ Project Coordinator, focus ASW
Emily Cross Dementia Support Manager, Alzheimer’s Society
Marie Fitzgerald Parents’ Participation Group Representative
Paul Glazebrook Partnership Coordinator, Healthwatch
Nicola Harman Carers Support Worker (LD/PA), Care Plus
Tina Hooper Carers Support Worker (LD/PA), Care Plus

John Humberstone NEL Carers’ Forum, Carers’ Representative
Jan Robinson Children’s Nurse Educator, NELC
Helen Kirk CEO Age UK NE Lincs
Amy Tristman Service Officer Carers & Communities, NELCCG
David Wilson Service Manager, NE Lincs Carers Support Service
Sarah Winfield Operational Manager, YPSS (NELC)
Julie Westgate (Minute Taker) Clerical Officer, Carers’ Team, focus ASW
Angie Kershaw Transitions Lead, NELC

Apologies:
Lorraine Alexander Employer & Partnerships Manager, Job Centre Plus
Nichola Armitage Service Manager, Linkage Community Trust
Caroline Barley Prevention & Wellbeing Manager, NELC
Jane Bates F2F/Sleep Solutions Representative, SCOPE Services NE
Lincs
Susan Boon Carers Support Worker, Care Plus
Tilly Brock Admiral Nurse, NAVIGO
Vanessa Cooney NSPCC Representative
David Ranson Independent Forum Member, Carer Representative
Clare Tait Director of Additional Studies, Franklin College
Sandra Dawson Carers Support Worker, NAVIGO
Penny Sheardown Head of Looked After Children and Performance, NELC
Liz Donoghue Senior Therapy Lead, St Andrews Hospice
Lyne Smith Foresight Representative
Tony Gaskins Chief Executive, Citizens Advice Bureau
Christine Taylor Your Place (Grimbsby) Representative
Bill Geer Reducing Re-offending Strategic Manager, DAAT
Sharon Stead Manager of Employment Services, Care Plus
Vicky Hardy Healthy Community Support Worker, VANEL
Tamara Taylor GfH Representative

Clare Tait Humberside Fire & Rescue
Katy Smith NEL Carers’ Forum, Carers’ Representative
Katrina Hardy NE Lincs Carers’ Forum, Carers’ Representative

Item No. | Action / Resolution
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1. Minutes of the previous meeting and matters arising: The minutes were approved as a true and accurate record of the meeting on 14th January 2015. All actions from the previous meeting have been completed as follows: • ACTION: DB will liaise with CT to get an update on the policies which support carers in the fire service – PENDING – DB has been unable to contact CT however she will continue to address this. • ACTION: DW was asked to liaise with Carers Trust UK regarding the raise in the national minimum wage and the impact this has had on the eligibility for claiming carer’s allowance and report back to NP – COMPLETED. • ACTION: DW to include the issue of minimum wages into the next edition of their newsletter. In addition, NP asked if all forum representatives could mention this at the forums they attend – COMPLETED • ACTION: NP to obtain the minimum wages information from LA so that she can disseminate it to all group members with the Paul Lewis blog attached – COMPLETED. • ACTION: NP to liaise with SW to see if they can develop a case study of the journey undertaken by the young carer – COMPLETED. • ACTION: DW to liaise with the Stroke Association to arrange for their services to be included in carers’ leaflets/information – COMPLETED. • ACTION: DB to re-contact the Lions and Rotary Club to arrange for carers awareness presentation to be given to their members - COMPLETED - Training booked with Rotary Club for 12th May. • ACTION: DW to update group concerning former carer issues on improvement and development of support service being provided – COMPLETED. • ACTION: Time banking – NEL Carers Support Service to liaise with Foresight as they are presently using the time banking process and this will ensure joined up working an no duplication of services – COMPLETED • ACTION: PG to pass DB contact details on health trainers to address issues of carer access and to encourage and improve access for carers – COMPLETED • ACTION: All members were asked if any consultation is being undertaken by their organisation; any feedback from services is required to develop a carers’ involvement framework and the future strategy update - COMPLETED • ACTION: NP to send JW the Action Plan, to be attached with the minutes – COMPLETED.

2. Brief Presentation on Transition Service – SEND / Children and Families Act 2014 / Care Act 2014: Presentation given by Angie Kershaw (NEL Children Services) on Transition services, SEND Changes and transition within the Care Act and Children and Families Act (Presentation attached). AK briefly explained the transition process, the services/ support offered and why it is important to have an effective transition team.

The Care Act 2014 makes significant reference to transition and the transition assessment, ensuring successful transition to adult care and support for the young person, their family and professionals, reinforcing the need to all work together in partnership to achieve the person’s outcomes.
Q. PG asked if there was a process for performance monitor and ensuring that all young people/carers are identified and have access to the service and correctly assisted in the transition to adult services/support.

A. AK explained they have workers allocated to individual cases. The local authority is working with professionals, schools/colleges and families to ensure that no young people/carers are missed and are assisted with the transition process where applicable. The legislation makes it very clear about the roles and responsibilities, which the Transition Team will adhere to. The service has robust reporting requirements to both the NELCCG and NELC as the services covers across Children and Adult Services.

Q. JH asked whether the local authority have sufficient funding and staff in place to take on the additional service requirements following the Care Act 2014.

A. AK explained that no additional funding has been allocated for the Care Act implementation but did stress that the funding they have, has been ring fenced for transition services and has been increased in the last year to support with additional demand and staff capacity. Additional external funding has also been secured by the service to be used for training and employment opportunities.

Q. NP asked if the funding for training would be extended to young carers.

A. AK explained that it would be extended to young carers and any identified vulnerable young person.

**ACTION:** JW to attach a copy of the presentation to the minutes.

3. **Forum Representatives Feedback:**

**North East Lincolnshire Parent Participation Forum (NELPPF):**
MF reported that they have several events planned in the coming weeks. One particular event to note is the Tea and Cake event with Luke Clements to be held on Tuesday 2nd June 5-8pm – venue to be confirmed. NP encouraged that young carers and parent carers attend, as Luke Clements is very knowledgeable in community care and the law and is a real asset to have visiting NEL.

It was stated that NELPPF have produced a newsletter in partnership with the local education authority and SERCO. Around 3,000 newsletters were sent to special schools, mainstream academies, further education and Linkage. Unfortunately some of the schools have not distributed the newsletters to the parents of the child/young person with SEND. This has meant that parent carers who are not registered at the Carers Support Service may still be isolated and ‘hidden’ because they have not received any important information and advice regarding SEND/Children’s & Families Act. SW stated that they have links that she can call upon to disseminate the newsletter. DB advised that Parent Evenings could be targeted to ensure the information is disseminated to parents.

**ACTION:** MF to liaise with SW to arrange for distribution of future newsletters.

**NEL Carers’ Forum:**
JH mentioned that NLaG are reviewing their policies concerning blue badge car parking fees and non-blue badge visitors who are temporarily disabled or injured. JH stated as yet has not been contacted but will keep the group updated on this issue in due course.

JH stated that they have had various break-ins at the Assistance Living Centre property; this has set the opening date back from 01.04.2015 to 27.04.2015. NP stated her disappointment with the break-ins and stated that all contingency monies have now needed to be spent on the repairs.

**ACTION:** SW stated that she attends youth support groups in that area and will promote the requirement for the service and the importance that individuals stop causing damage to the property.

**Young Carers’ Forum:**
SW reported they are providing support groups during the half term period. There will be activity groups and they are planning several social events/activities. It was also mentioned that Infection control training is being provided during the half term week (dates to be confirmed) for young carers to attend.
NP updated the Carers’ Strategy Action Plan from the last meeting with all feedbacks she has received. The meeting was informed that all actions that have been completed have been removed from the action plan and that any on-going actions have been transferred to the new action plan (2015-2016) therefore the 2014-2015 Carers Strategy Action Plan can now be signed off.

In connection with the 2015-2016 Action Plan, members were asked to look at the plan; to review the items already listed for accuracy/ deliverability and add any actions that they are involved in as individuals or an organisation, so the action plan is reflective of the work undertaken locally to support carers. Members are required to feedback to Amy Tristman (amy.tristman@nhs.net) which will collate the responses for inclusion in the action plan. NP will then update the action plan and arrange for a copy to be sent out to members asap.

**ACTION:** All members to review the actions and feedback with further service/ organisation specific actions to AT by Friday 8th May 2015, for inclusion into the 2015-2016 Carers Strategy Action Plan.

**ACTION:** NP to update the Carers Strategy Action Plan and Circulate to all members by mid-June 2015.

NP stated that there is a requirement to start to plan for the next Carers Strategy 2017-2020 early in 2016 (within this year’s current action plan). This will also be included within the action plan documentation.

5. **Carers Week 2015 (8-12 June 2015):**
DW reported that they have arranged several events during Carers Week, these are as follows:
- Monday – An event has been organised at the Humber Royal where information and advice will be available from different organisations
- Tuesday – An event will be held at the Carers Support Service to celebrate the 1st anniversary of the Carers Support Service and also to support Carers Week
- Wednesday – A meal has been arranged at the Oaklands Hall Hotel, it has been agreed that transport will be organised by the Carers Support Service to and from the event.
- Thursday – arrangements to be confirmed.
- Friday – Planned to have a craft fair at the Carers Support Service

In addition, the Carers Support Service hopes to arrange an event specific to young carers and they are working jointly with children services to arrange this. Full details on all events will be advertised to all members nearer the date.

Events organised by other organisations:
- Care Plus - NH stated that they have arranged a day trip for carers the following week to Skegness.
- Age UK - HK stated they are arranging a breakfast on the Friday morning and afternoon tea on the Friday afternoon during Carers Week.
- Stroke Association – Plan to have an event during Carers Week. In addition, Step Out has organised an event in partnership with the stroke association which is being held at Scunthorpe. Everyone is to wear purple.

The Alzheimer’s Society are arranging several event during Dementia Awareness Week (18-22 May 15) these are:
- A stand has been arranged in Freshney Place Shopping Centre for the whole week with several organisations assisting in manning it. There are still places available, if any organisation would like to take part they are to contact DB or EC to reserve a place. However, it is limited numbers so it is requested that this be done as soon as possible.
- Wednesday – An event has been organised at People’s Park; the theme is ‘Life doesn’t end when dementia starts’ which will include a fashion walk through the 40’s, 50’s and 70’s using clothing from charity shops such as Care4All and Age UK.

**ACTION:** DW stated that he will promote any events that members/organisation have arranged for Carers Week 2015 and to forward details to him ASAP and he will publicise everything in the publicity for Carers Week.

6. **Service & Teams Exception Reporting & Questions:**
There was no update or questions.
7. **Any Other Business:**
EC informed the meeting that the Alzheimer’s Society will have a new office base in NE Lincolnshire area (Dudley Street) as well as Scunthorpe. There will be several new services; including a befriending service. Once everything has been approved the group will be informed of the full services on offer going forward.

JH stated that today is national homeless day; he heard on the local radio that there are many immigrants living homeless in the NEL area. It was stated that with the new benefit rules and the changes to the time limit that immigrants coming into the country have to overcome before they are permitted to claim benefits. JH asked if there is anything that can be done to identify hidden carers amongst these groups. DW advised that they always seek to identify all hidden carers within the community, regardless of background/ethnicity. DW stated that ethnicity for all registered carers is included as part of the monitoring and performance figures.

DW stated that the carers support service would like to publicise all events for carers and asked if organisations could send any events that they have organised to him and he will arrange for the details to be sent out and advertised via the centre, this will allow for better promotion of all events for carers.

8. **Date and Time of Future Meetings:**

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<tr>
<th>Date</th>
<th>Venue</th>
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<tr>
<td>15th July 2015</td>
<td>North East Lincolnshire Carers Support Service</td>
<td>13:00pm – 15:00pm</td>
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<td>14th October 2015</td>
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